

# Things to Know about Hiring Modern Art Oxford

## Charity Fundraising

As a charity, Modern Art Oxford is required by law to ensure that the resources paid for by our donors and grant-giving bodies is not used for any purpose other than our charitable activities and aims. These resources include the building, and as such we can't offer the spaces for events that involve taking donations onsite.

We are very happy to help with awareness raising presentations, and would be happy to discuss the exact nature of your event, as every event is different.

## Art and Performance

We regularly have film screenings, gigs and theatre productions onsite, and are always keen to bring new audiences to the gallery. Paid hires can't include anything that might be confused with the work of Modern Art Oxford.

If you want to do something which involves art exhibitions, performance art or displays you would need to approach this via the programming team, that way your event would be integrated into the What's On guide and our marketing. You can find the details of the programming team [here](#).

If your event will be advertised to the public you will need to make sure you adhere to our branding guidelines [here](#).

## Health and Hygiene

We will be following all government guidelines on managing the risk of infectious diseases, and will be continuously updating our risk assessment to reflect this.

## Catering Onsite

For Smaller events we can produce lunches and canapés onsite, and run a bar for receptions and intervals.

For evening events we have a range of preferred caterers who we have worked with in the past, all of whom come highly recommended.

### Bar only:

Sandy's Piano Bar  
The Cocktail Service

### Food, with Bar available:

Greens Catering  
Oxford Fine Dining

It is possible to arrange your own caterers, although they will need to be approved for work onsite by us.

If you would like to arrange your own catering you can do so, as long as these rules are adhered to.

### General:

- All catering is to be available to all guests free of charge or consideration
- The client is responsible for the provision of any plates, glasses or other accessories unless discussed in advance of the date of the booking
- Storage must be arranged in writing before making arrangements for delivery to the gallery
- Our food preparation, heating and refrigeration are not available for use by unapproved or non-professional caterers.
- Any appliances must be approved by the gallery before use
- Unless otherwise agreed the client is obliged to dispose of any waste material themselves

### Alcohol:

- Nothing over 14.5% ABV is brought on site
- Soft drinks are to be available throughout the event
- A licensed member of the Modern Art Oxford team is present throughout to make sure the licensing act is followed
- The event would only be open to pre-registered or invited guests over the age of 18